

## The order of taking the exam

Carefully read everything that is said on our website in other sections on distance passing the examination.

You must already be connected to the MyTestXPro server before the exam day (see "Instructions for installing and setting up MyTestXPro" on the department's website [http://chebfiziolog.ru/assets/templates/main/pdf/for\\_students/examinstruction.pdf](http://chebfiziolog.ru/assets/templates/main/pdf/for_students/examinstruction.pdf)). The server will be open for test connections from 15.06.2020 to 19.06.2020 inclusive.

On the day of the exam, you must connect to the Zoom conference. Your account must be named with your first name, last name, and group number.

Disable the microphone inside Zoom (lower-left corner of the window, microphone icon). Wait for the teacher to call your name and then turn on the microphone and do not turn it off without the teacher's permission.

All further actions are performed at the request of the teacher.

Go through the identification procedure. To do this, when the teacher personally contacts you, show him your academic record book. Your photo and your name must be clearly visible.

No more than 10 people are tested at the same time. The others are in standby mode, with their microphones turned off. While waiting for your turn, you can freely move around your room, move away from the webcam, and perform any other actions that do not interfere with those who are being tested at this time.

The next group of examinees is selected after the previous group has completely completed the test.

Do not miss the moment when the teacher personally addresses to you. Keep track of what is happening in the conference.

Pay special attention to the use of a cell phone. While in standby mode, you can use it. However, try to keep your phone as far away from the microphone as possible, because there may be a strong background noise (resonant effect). After joining the next group of examinees, **TURN OFF YOUR PHONE!**

**NB! You must already be connected to the MyTestXPro server by the exam day.**

**Please behave yourself! Do not disturb anyone with extraneous noises or your behavior.**

### Actions that may cause disconnection from the examination conference

Before getting the test task:

1. Noise, conversations in your room.
2. Prolonged absence from the monitor after the teacher called your name.
3. Any other interference that disrupts the exam process.

For example, you can get up, walk, move away, and communicate, but the Zoom microphone must be turned off. You can temporarily disconnect from the conference and then reconnect.

After getting the test task:

1. Disabling the webcam.
2. Turning off the microphone.
3. Breaking the Internet connection.
4. The ring of your phone or any other ringtone.
5. Noise, conversations in your room.
6. Getting up from the table.
7. Someone in your room.
8. Conversations with the teacher. You can ask a short question that implies a short answer.
9. Any other interference that disrupts the exam process.

Dear students!

Please do not learn by heart the number of correct answers ("a", "b", "c", or "d"). MyTestPro program automatically randomly selects a question and changes the location of answer options.

Remember the correct answers consciously. First, read the textbook, manuals, lectures, look through your other entries on a specific topic, then sit down to learn tests on this topic.

If you did not join the Zoom conference on the day of your group's passing the examination, or for some other reason did not pass the exam in the distant form, do not despair. You will still have several opportunities to retake it when we return to full-time, classroom training.

**NB! Retaking the examination in the same session, for example, with another group is not allowed.**